



Salary: \$35,000+

Benefits: Health Vision Dental, PTO, Vacation, Retirement savings match

Americana World Community Center's Mission is to provide holistic services to Louisville's refugee, immigrant, and underserved population to build strong and healthy families, create a safe and supportive community and help every individual realize their potential.

Job Summary

The Family/Youth Coach is full-time, position which serves as a key member of the Americana Family Education & After School Program. The Family/Youth Coach will assist Family Leaders (e.g. parents, aunts, uncles, grandparents, legal guardians, etc.) of children in ACC programs & Youth leaders in assessing their situations, capabilities, and obstacles to achieving stability. The Family coach also works to assist in identifying and accessing services needed to move Family & Youth leaders toward their goals.

Primary Duties and Responsibilities

- General knowledge of all services with special attention to knowledge of cultural norms and needs of families served.
- Identify, engage & enroll eligible family/youth leaders as participants through existing programs & services at ACC. Assist with family education & after school program activities
- Works with participants to determine their goals and jointly create action plans with family & youth leaders to achieve their goals
- Works with participants to remain accountable to the coaching commitment
- Work with family/youth leaders in identifying services and resources needed to remove barriers for completing goals, and will assist in linking families & youth with appropriate community resources toward the elimination of these barriers.
- Foster relationships/partnerships with schools, community organizations, businesses, individuals and volunteers in support of family/youth success & achievement.
- Serves as advocate for families/youth with other agencies to obtain services to meet their goals.
- Monitors progress of the family/youth and their action plans by creating & organizing case files
- Maintain statistical information as required for documentation by the ACC. Prepares reports and correspondence, as needed.
- Attends and actively participates in trainings, meetings, agency events, and activities as assigned
- Other duties as assigned by supervisor or Executive Director

Knowledge, Skills and Abilities

- Ability to handle multiple tasks successfully



Funding provided in part by Louisville Metro Government, Metro United Way, and Kosair Charities



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- Ability to work with diverse populations in an inclusive environment
- A willingness to persevere through challenging situations
- Bilingual a plus
- Ability to communicate effectively with all socio-economic groups
- Team-oriented perspective

Minimum Requirements

- Bachelors Degree in Social Work or related field - an equivalent combination of training and/or life experience may be substituted.
- Master's Degree in Social Work preferred

Special requirements

- Must be willing to work a flexible work schedule
- Must have access to reliable transportation



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